

HOLIDAYS AT THE HERITAGE CENTER

SAT., DEC. 7, 9 A.M. - NOON

LOCATION - LAKEVILLE HERITAGE CENTER, 20110 HOLYOKE AVE.



SANTA'S SECRET STORE

Kids enjoy hassle-free holiday shopping! Santa's Secret Store is specially designed for children to purchase gifts for family and friends. Great gifts will be available, priced from \$1 to \$15. Children and parents work together to make a shopping list including who to buy for and how much to spend on each person. Then it's shopping time! While parents wait in the coffee shop, volunteers assist the children with their gifts. Gifts are wrapped and brought home to remain a secret until the holidays. All ages welcome, no registration required.

HOLIDAY BAKE SHOPPE

Purchase homemade holiday treats, sweet breads, cookies, candies and more, made by Lakeville Area Active Adults. Support your Lakeville Seniors!

COOKIES FOR SANTA

Decorate a cookie for Santa, enjoy fun holiday activities and fill your plate with cookies for Santa. Pastries for kids and adults to enjoy. Program takes place during the Santa's Secret Store (above). An open house format, each session is up to 45 minutes. You determine how long your child wants to participate. All children must be accompanied by an adult.



Volunteer Information

Dec. 6 & 7, 2019

We hope you will consider helping out with the Holidays at the Heritage Center and the Santa Secret Store this year. Positions available include:

Shopper Helpers: These people individually assist children in shopping for each person on their list. Small children often need help in choosing age and gender appropriate gifts for their family and friends. Shoppers must also keep track of the cost of each item the shopper picks out. We prefer older youth, at least 8th graders, and adults to help out with shopping.

Gift Wrappers: These volunteers wrap up each gift individually for the child, fill out the appropriate "to and from" tags. To volunteer as a wrapper you must sign up as a group. Groups of youth must have 2 adults per group, minimum age 10 years.

Volunteer Greeter: Staff volunteer check-in table. Main function is to direct volunteers where to go to get started.

Cashiers: Two cashier positions are needed to exchange money. Must be 16 years old or older.

Guest Relations: These volunteers will direct customers as they arrive to the Santa Store.

Cookies for Santa: These volunteers will oversee the crafts and cookies during the open house of Cookies for Santa. Keep the area stocked with crafts, and clean for new guests.

Set Up: Assist with merchandise set up on Friday afternoon.

Holidays at the Heritage Center

Volunteer Information

Dec. 6 & 7, 2019

Contact person _____

Name of group, if applicable (be specific) _____

Phone: cell) _____ email) _____

The following number wish to sign up to volunteer. (Please circle preference of shift or if you have a really ambitious group we would love to have you for both shifts!)

of youth volunteers _____ Age of volunteers _____ # of adult volunteers _____

FRIDAY, December 6		
Position	Time	# (each time slot)
Set-Up—(prefer 15 and older)	Approx. 12:30 – 3:30 p.m.	

SATURDAY, December 7 - Store Hours: 9 a.m. – Noon			
Position	Circle choice of shift (or both)		# (each time slot)
Shoppers	8:30-11 a.m. (15-20 people needed)	10:15 a.m. – 1 p.m. (10 people needed)	
Wrappers *	8:45-10:45 a.m. (15-20 people needed)	10:30 a.m. – 1 p.m. (10 people needed)	
Volunteer greeter	8:20-10:45 a.m. (1-2 people needed)	NA	
Cashier (prefer 16 and older)	8:30-11 a.m. (2 people needed)	9:15 a.m. -12:30 p.m. (1 person needed)	
Guest Relations	8:30-11 a.m. (3 people needed)	10:30 am – 1 p.m. (1 person needed)	
Cookies for Santa	8:30-11 a.m. (1 person needed)	9:15 a.m.– 12:30 p.m. (1 person needed)	

*Groups consists of 4-8 youth and 2-4 adults. This event is ideal for troops ages 10 and up. Families and friend groups welcomed.

RETURN BY November 15, 2019 (positions assigned as received, until full)

MAIL TO: City of Lakeville
Park and Recreation
Jane Ottum
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EMAIL TO: jottum@lakevillemn.gov

QUESTIONS: 952-985-4600